



Committee Chair

- Responsibility: Leads the committee and is responsible for determining the content, programs, and outreach activities
- Decision Making: Has the authority to work within the provided budgets for content, programs and outreach.
- Reporting: Interacts with the board members and committee board sponsors for approval of content, programs, and outreach.
- Meetings: Organizes and facilitates committee meetings, ensuring tasks are assigned and completed.
- Accountability: Ensures the committee fulfills its mission and delivers results.

Committee Support

- Assisting Role: Helps with tasks assigned by the Committee Chair or the team.
- Execution: Focuses on carrying out specific duties, such as event planning, fundraising, or outreach.
- Participation: Attends committee meetings and contributes input but does not lead decision-making.
- Administrative Help: May take notes, send emails, coordinate logistics, or gather materials.
- Flexible Involvement: Works under the guidance of the chair and contributes as needed.

Marketing Committee

Marketing Board Sponsor: Ryan Wagner

1 Open Chair Position: Website

The marketing Committee is responsible for managing the annual sponsorship activities, maintaining the membership database, website, and social media. Committee members shall report all database and website changes to the Executive Assistant and the Secretary. Committee members shall respond to inquiries from members and guests.

Responsibilities

As a committee member, you will be expected to:

- Attend and actively participate in regular meetings and events.
- Ensure that the Website is maintained and current.
- Create engaging marketing communications across social media platforms, website, and more.
- Support other Committee needs for updates, communications and marketing.
- The estimated time required for this role is approximately **2-4 hours per month**.

Education Committee

Education Board Sponsor: Heather Rogers

2 Open Chair Positions

The Education Committee is responsible for reviewing feedback forms, identification of subject matter, development of programs, and creating newsletters following events.

Responsibilities

- Attend and actively participate in regular committee meetings and organizational events.
- Contribute to discussions, provide insights, and support decision-making processes.
- Serve as an ambassador of the organization, promoting its goals and values.
- Coordinate events within the allocated budget including identification of content, collaboration with speakers, venue research, food and beverage selections, event communications, and more.

The estimated time required for this role is approximately **2-4 hours per month**.

Community Outreach Committee

Community Outreach Board Sponsor: Scott Nahman

2 Open Chair Positions

The Community Outreach Responsible for advertising, and communicating the annual scholarships, higher education outreach, and mentor & protege programs.

Responsibilities

- Attend and actively participate in regular committee meetings and organizational events.
- Serve as an ambassador of the organization, promoting its goals and values.
- Manage the annual scholarship set up, communication, selection, and award process.
- Partner with 7x24 National for Mentor & Protégé program.
- Engage with local colleges and other higher education facilities to provide introduction into Mission Critical (i.e. Colorado School of Mine Capstone, Emily Griffith, MSU, etc)

The estimated time required for this role is approximately **2-4 hours per month**.

Inclusion Committee

Inclusion Board Sponsor - DCYP: Alberto Barrios-Marquez

Inclusion Board Sponsor - WIMCO: Vanessa Kennedy

No Open Chair Positions

The Inclusion Committee is responsible for development and production of the content, programs and subject matter for diversity focused sub-committees including *Women in Mission Critical Organizations* and *Data Center Young Professionals*.

Responsibilities

- Attend and actively participate in regular committee meetings and organizational events.
- Contribute to discussions, provide insights, and support decision-making processes.
- Assist with planning and executing initiatives related to the organization's mission.
- Collaborate with fellow members to ensure the successful execution of committee objectives.

The estimated time required for this role is approximately **2-4 hours per month**, which includes